



**Committee:** Executive

**Date:** Monday 13 July 2026

**Time:** 4.30 pm

**Venue** 39 Castle Quay, Banbury, OX16 5FD

## Membership

**Councillor Lesley McLean  
(Chair)**

Councillor Nicola Borkmann  
Councillor Frank Ideh  
Councillor Rob Pattenden  
Councillor Lisa Smith

**Councillor Chris Aramini-Brant (Vice-Chair)**

Councillor David Hingley  
Councillor Ian Middleton  
Councillor Alisa Russell

## AGENDA

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

**3. Petitions and Requests to Address the Meeting**

The Chair to report on any requests to submit petitions or to address the meeting.

Addresses may be presented by:

- A Local Government elector for the area,
- A person who is wholly or mainly resident in the area,
- A Council Taxpayer or National Non-Domestic Ratepayer for the area

Addresses must be on an item on the Agenda before the meeting and not exceed 5 minutes. No person may address more than one meeting on any particular issue.

Requests to address the meeting (including the agenda item and reason for the address) should be submitted to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) The deadline for requests to address this meeting is noon on Friday 10 July 2026.

The deadline to present a petition to this meeting has passed.

Full details of public participation at meetings is available in the [Constitution](#).

**4. Minutes** (Pages 9 - 24)

To confirm as a correct record the Minutes of the meeting held on 16 June 2026.

**5. Chair's Announcements**

To receive communications from the Chair.

**6. Urgent Business**

The Chair to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**7. Purchase of Housing Accommodation** (Pages 25 - 30)

Report of Assistant Director Wellbeing and Housing

**Purpose of report**

To put the necessary approvals in place for the Council to be able to purchase suitable property with funds within the capital programme.

**Recommendations**

The Executive resolves:

- 1.1 To authorise the Head of Housing to determine the requirements of the additional housing (including location and specification), tenancy and rent setting and manage the acquired housing in accordance with obligations of the Council as a Registered Provider of Social Housing.
- 1.2 To authorise the Executive Director - Neighbourhoods, in consultation with Assistant Director – Finance and the Portfolio Holder for Housing, to make initial offers and begin the appropriate due diligence, once appropriate freehold or leasehold properties have been identified. A separate report to seek final approval for the exchange of contracts to purchase property will be submitted to the Executive. This will then enable the purchase of property above financial thresholds.

**8. Local Authority Housing Fund Round 4** (Pages 31 - 36)

Report of Assistant Director Wellbeing and Housing

## **Purpose of report**

To seek approval for the expenditure of capital grant received from the Local Authority Housing Fund (LAHF) Round 4.

## **Recommendations**

The Executive resolves:

- 1.1 To approve a capital grant to South Oxfordshire Housing Association (SOHA) of £342,100 for the delivery of new social housing within Cherwell from the grant received from MHCLG; Local Authority Housing Fund Round 4.
- 1.2 To approve that the remaining £319,900 grant be used to provide temporary accommodation units enabled by the Council, in accordance with grant criteria.
- 1.3 To approve the increase to the Council's capital programme of £342,100 that arises from the report.

## **9. Thames Valley Spatial Development Strategy (SDS) Development and Governance (Pages 37 - 60)**

Report of Executive Director Place and Regeneration

## **Purpose of report**

To advise the Executive of the interim governance and working arrangements for the preparation of a Thames Valley Spatial Development Strategy (SDS).

## **Recommendations**

The Executive resolves:

- 1.1 To note the interim governance arrangements for the Thames Valley Spatial Development Strategy explained in this report and at Appendix 1.
- 1.2 To instruct officers to request that the Council be formally co-opted as a 'partner authority' with Leader representation on the Spatial Development Strategy Partnership Board until such time that a 'Strategic Planning Board' is formally established.
- 1.3 To note that Executive Director Place and Regeneration will advise the Executive if the Council is not confirmed as a co-opted 'Partner Authority'.
- 1.4 To delegate to the Executive Director Place and Regeneration the authority to agree detailed working arrangements for the pre-inception development of the Spatial Development Strategy in consultation with the Assistant Director Law and Governance.

**10. Oxfordshire Infrastructure Strategy (OxIS) Final Report** (Pages 61 - 70)

**\*\*** Due to the size of the documents, to assist access and downloading, the appendices to the report are published as supplements to the main agenda pack. **\*\***

Report of Executive Director Place and Regeneration

**Purpose of report**

This report introduces the Oxfordshire Infrastructure Strategy (OxIS) and seeks the Executive's endorsement following the Oxfordshire Leaders Joint Committee endorsing the OxIS on 24 April 2026.

**Recommendations**

The Executive resolves:

- 1.1 To note and endorse the final Oxfordshire Infrastructure Strategy.

**11. Local Area Development Funds - Proposal for Allocation** (Pages 71 - 88)

Report of Executive Director Place and Regeneration

**Purpose of report**

This paper sets out the first tranche of projects – discussed and recommended by Area Oversight Groups (AOGs) – for Local Area Development Funding. This funding was agreed as part of the annual budget setting process by Council on 23 February 2026.

**Recommendations**

The Executive resolves:

- 1.1 To agree to allocate £21.5k of Local Area Development Funds to progress the following projects for the 2026/27 financial year as discussed and recommended at the respective Area Oversight Group:

Figure 1: Project Summary

| <b>Project</b>                                                                                | <b>Est. Cost (£)</b>               | <b>AOG</b> |
|-----------------------------------------------------------------------------------------------|------------------------------------|------------|
| Banbury Town Centre Revitalisation - Look & Feel                                              | 26/27: £21.5k<br>*27/28:<br>£38.5k | Banbury    |
| -                                                                                             | -                                  | Bicester   |
| -                                                                                             | -                                  | Kidlington |
| <b>Total Funding Requested</b>                                                                | <b>£21,500</b>                     |            |
| <i>* Figures for 27/28 full year are shown but not proposed for allocation at this stage.</i> |                                    |            |

- 1.2 To delegate authority to the Executive Director Place and Regeneration, in consultation with the Portfolio Holder for Strategic Leadership and

Regeneration, to agree final cost plans for the above projects subject to the maximum cost envelope outlined in Figure 1.

**12. Finance Monitoring Report May 2026 (Pages 89 - 112)**

Report of Assistant Director of Finance (S151 Officer)

**Purpose of report**

To report to Executive the council's forecast year-end financial position as at the end of the May 2026. Further detail can be found in the report and its appendices.

**Recommendations**

The Executive resolves:

- 1.1 To consider and note the contents of the council's financial management report as at the end of May 2026.
- 1.2 To approve the use of reserves and grant funding held within appendix 4.

**13. Exclusion of the Press and Public**

The following reports contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider them in private or in public. In making the decision, Members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

**14. A New Arts Centre for Banbury (Pages 113 - 118)**

Exempt report of Assistant Director Wellbeing and Housing

**15. Cherwell Futures Customer Front Door Programme – Final Business Case (Pages 119 - 216)**

Exempt report of Executive Director Resources

**16. The Hill Youth and Community Centre - Lease to The Hill Banbury CIC (Pages 217 - 224)**

Exempt report of Assistant Director Property

**17. Banbury Museum Utility Charges (Pages 225 - 232)**

Exempt report of Executive Director Neighbourhood Services

**18. Renewal of Lease at Castle Quay (Pages 233 - 246)**

Exempt report of Assistant Director Property

**Councillors are requested to collect any post from their pigeon hole in the Members' Lounge before or at the end of the meeting.**

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221534 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

This agenda constitutes the 5-day notice required by Regulation 5 of the Local Authorities

(Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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**Webcasting and Broadcasting Notice**

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**Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk), 01295 221534

**Shiraz Sheikh**  
**Monitoring Officer**

Published on Friday 3 July 2026